



# TWS Computer Services

## Hosted SharePoint Cloud Collaboration

### Share information and work together

#### TOTALLY SECURE

Connections to SharePoint are made with 128bit encryption.

#### UK DATA CENTRES

Data is located in UK Data Centres allowing you to comply with legal requirements if necessary.

#### RELIABILITY BUILT IN

Financially backed 99.9% guaranteed uptime. Your data and projects will be there when you need them.

#### WORK OFFLINE OR ONLINE

Using SharePoint Workspace you can work on files offline and sync them when online.



- 500 MB of data allowance per user.
- Data allowance aggregated across all users.
- Optional 5GB incremental site-wide storage upgrades
- No long term contracts
- Monthly payment plan

Hosted SharePoint makes it easier for people in business to work together. They can share information, manage projects and collaborate on documents online utilising cloud technology, making Hosted SharePoint an essential platform in today's smart business.

Hosted SharePoint is the world's leading file and information storage and collaboration platform developed by Microsoft. It's hosted on a high-speed network, providing access to your company files in the cloud, and reducing your IT overhead. It integrates neatly with Hosted Exchange, Outlook, SharePoint Workspace, and Office, and is available on many other platforms such as the iPhone, iPad, Windows Phone, Android and from any browser.

Free trials are available, subject to agreement, which will allow full use of all features, allowing you to appreciate how this service can benefit your business.

Visit us on the web at:  
[www.tws.eu.com](http://www.tws.eu.com)

If you would like to see how Hosted SharePoint works and how it can be used on mobile devices to create and edit documents, we can arrange a suitable demonstration either at your premises or using a remote session.

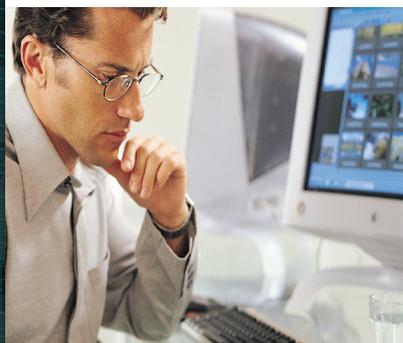
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## Features and Benefits

- Access documents from anywhere**  
Not only can you access your company-wide or personal documents from your desktop, because they're cloud-based, files are securely stored and available from any browser and most mobile devices, including iPhone, iPad, Windows Phone and Android.
- Access documents from a single place**  
Instead of having your documents distributed throughout your business, use Hosted SharePoint to centralise document storage. Bring order to the active documents in your business using Hosted SharePoint.
- Working together is easy**  
Hosted SharePoint allows teams within your workplace to collaborate on the same document, sharing information and intelligently tracking changes made. SharePoint can roll-up updates into a single document without the worry of overwriting data.
- Control access to documents**  
Hosted SharePoint helps you manage document permissions by allowing site-wide or individual file control over who sees what. Using SharePoint, you can effectively and cleverly manage the work-flow in your business.

### BROWSER BASED

Hosted SharePoint Sites can be accessed using a standard Web Browser.

### MOBILE DEVICE USE

Using apps on mobile devices documents can be viewed and modified.

### VERSION CONTROL

Documents can be checked out for editing and versions can be rolled up without losing any modifications

### CREATE AND MANAGE

Create and manage folders for document storage. Add calendars and lists to track appointments and products etc.

## Added Security



- Every SharePoint user account is protected by Symantec Anti-Virus technology to help ensure the files moved to and from the cloud are free from viruses and other harmful content. Symantec Anti-Virus has been embedded directly into Hosted SharePoint, providing behind-the-scenes protection for your data.



- Whenever your devices connect to Hosted SharePoint, they do so using a GeoTrust secure SSL certificate with industry-standard 128-bit encryption and 99% browser support.

## Service and Support Available

- Site setup and initial design modification
- User account creation
- Remote Support
- Advice on mobile application support

For more information on any of our products or services, visit us on the Web at [www.tws.eu.com](http://www.tws.eu.com)

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